



Incline Village Crystal Bay Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the Incline Village Crystal Bay Citizens Advisory Board meeting held at Incline Village General Improvement District, 893 Southwood Blvd, Incline Village, NV 89451 on May 7, 2018, 5:30 P.M.

1. *CALL TO ORDER/ PLEDGE OF ALLEGIANCE – Gerry Eick called the meeting to order at 5:32 P.M.

2. *ROLL CALL/DETERMINATION OF A QUORUM - Tom Cardinale (Alternate for Andy Wolf), Judy Miller, Kevin Lyons, Gerry Eick. A quorum was determined.

Absent: Mike Sullivan (Alternate, not excused), Pete Todoroff (excused), Andrew Wolf (not excused).

3. *PUBLIC COMMENT – No public comments were made.

4. APPROVAL OF AGENDA FOR THE MEETING OF MAY 7, 2018 – Kevin Lyons moved to approve the agenda. Judy Miller seconded the motion to approve the agenda. Motion carried unanimously.

5. APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 2, 2018 – Judy Miller moved to approve the minutes of **APRIL 2, 2018**. Tom Cardinale seconded the motion to approve the minutes. The motion carried unanimously.

6. *PUBLIC OFFICIAL REPORTS

A.*Washoe County Commission/County Update — Washoe County Commissioner Marsha Berkbigler was unable to attend. Commissioner Berkbigler can be reached at (775) 328-2005 or via email at mberkbigler@washoecounty.us (This item is for information only and no action will be taken by the CAB).

7. DEVELOPMENT PROJECTS – The project description is provided below with links to the application or you may visit the Business License webpage and select the link to this application:
https://www.washoecounty.us/csd/planning_and_development/business_license/index.php

7.A – Administrative Permit Case Number WADMIN18-0007 (Classical Tahoe) – Request for community feedback, discussion and possible action to forward community and Citizen Advisory Board comments to Washoe County staff on a request for an Administrative Permit and outdoor community event business license, and associated license conditions for Classical Tahoe, an outdoor concert event to be held at the Sierra Nevada College in Incline Village, Nevada on July 27, 28, 29, and 31, August 3, 4, and 5, 2018. The proposed outdoor concerts will be held between the hours of 5:00 p.m. and 8:30 p.m. All proposed concerts will be unamplified classical music located within a portable tent erected on the College campus for the event. Primary participant and spectator parking will be within the College campus (APN: 127-040-10) with additional off-site (overflow) parking at the Incline Village General Improvement District (IVGID) Recreation Facility (APN: 127-040-07), if needed. Event organizers estimate that there will be approximately 500 participants and spectators on any one day of the event. (For Possible Action)

- **Applicant/Property Owner:** Karen Craig/Sierra Nevada College
- **Location:** 948 Incline Way, Incline Village, NV 89451
- **Assessor's Parcel Number:** 127-040-10 (College)
- **Staff:** Chris Bronczyk, Planner; 775-328-3612; Cbronczyk@washoecounty.us

- **Reviewing Body:** Tentatively scheduled for the Board of Adjustment on June 7, 2018

Judy said they have handled the traffic situation. Kevin Lyons said this is an annual event.

MOTION: Kevin Lyons moved to recommend approval for Administrative Permit Case Number WADMIN18-0007 (Classical Tahoe) as presented. Judy Miller seconded the motion to recommend approval. Motion passed unanimously.

7.B. Administrative Permit Case Number WADMIN18-0008 (League to Save Lake Tahoe Annual Fashion Show and Luncheon, Outdoor Community Event) –Request for community feedback, discussion and possible action to forward community and Citizen Advisory Board comments to Washoe County staff on a request for an Administrative Permit and outdoor community event business license, and associated license conditions for the League to Save Lake Tahoe Annual Fashion Show and Luncheon, scheduled to be held on August 4, 2018 from 11am until 2pm. The event is proposed to consist of an invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe. The event organizer estimates 650 customers and spectators as well as 225 support persons to take part in the event. (For Possible Action)

- **Applicant/Property Owner:** League to Save Lake Tahoe/KWS Nevada Residential LLC
- **Location:** 1047 Lakeshore Boulevard, Incline Village, NV, directly south of its intersection with Selby Drive.
- **Assessor's Parcel Number(s):** 130-230-16 and 130-230-17
- **Staff:** Roger Pelham, Senior Planner; 775-328-3622; rpelham@washoecounty.us
- **Reviewing Body:** Tentatively scheduled for the Board of Adjustment on June 7, 2018

Gerry Eick asked what has constituted the magnitude of this application; the application wasn't like this in prior years. The representative for Save Lake Tahoe Annual Fashion Show, Megan McGowan said there isn't anything different with the event. She said they are following protocol.

Roger Pelham said he is conducting the evaluation on this application. He said the administrative permit was not obtained in prior years, and they have been notified they need to apply for an administrative permit, and now they are following the process accordingly.

Gerry Eick said he understands the need for the permit. Mr. Lyons asked what the trigger is for that specific permit. Mr. Pelham said attendance over 300. They expect 800 or more people.

Ms. McGowan said the logistics are in place; they are just formalizing it in this process.

MOTION: Judy Miller moved to recommend approval for Administrative Permit Case Number WADMIN18-0008 (League to Save Lake Tahoe Annual Fashion Show and Luncheon, Outdoor Community Event). Kevin Lyons seconded the motion to recommend approval. Motion passed unanimously.

8. *CHAIRMAN/BOARD MEMBER ITEMS- This item is limited to announcements by CAB members. (This item is for information only and no action will be taken by the CAB).

Mr. Eick said at our CAB last meeting, we discussed the possibility of a Community Forum, but no date has been announced. Kevin Lyons said he is disappointed.

9. *PUBLIC COMMENT –

Sara Schmitz said on May 18th, noon until 2pm, the new Washoe County Community Center will be hosting an open house. She said she was paddle boarding near the mouth of Incline creek and there were small pieces of plastic, cellophane that looked like confetti. She said she tried to skim to collect the trash. It needs to be removed. It's in our water source. She said she contacted several different agencies to see what we can do.

Number of CAB members present: 4

Number of Public Present: 3

Presence of Elected Officials: 0

Number of staff present: 1

Submitted By: Misty Moga